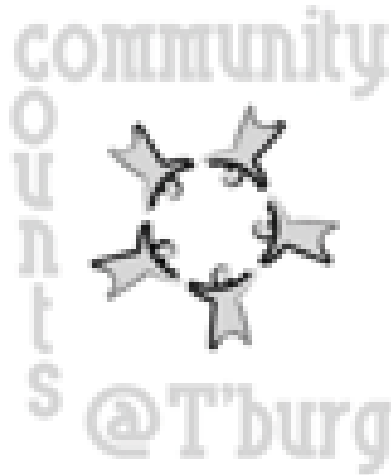


Welcome to

Trumansburg

Elementary School



School Hours

School starts at 8:00 AM and ends at 2:45 PM

Buses unload at 7:45 AM

Walkers/ drop-offs please arrive by 7:45 AM

An Information Book for Families

2019-2020

Visit our website: tburgschools.org

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Trumansburg Central School District Mission Statement

Confident

Articulate

Respectful

Environment

The Trumansburg Central School District strives to be a positive, non-judgmental, and supportive learning environment. We envision a community that promotes empathy, tolerance, and the respect of individualism. Students and staff are encouraged to be self-motivated, confident, life-long learners who will work effectively toward personal and professional goals. As part of our growth and development, every idea will be reviewed and revised for the advancement of all.

Welcome to Trumansburg Elementary School!

This handbook is designed to provide useful information for both parents and students regarding the daily operations of Trumansburg Elementary School. You will find information highlighting some of the school's policies and guidelines that are necessary for the safety, welfare, and well-being of our students. The staff of Trumansburg Elementary appreciates the commitment that you have made to the success of your child and to the relationship between home and school. A strong partnership can greatly benefit your child as he/she grows and matures. One of the most important things families can do for their children is read to and with them! Educationally your child will benefit immeasurably. More importantly, they will find great happiness in the memories that you create together while reading. They will become lifelong readers. As always, we are here to assist you and your child. Please contact us if we can be of service to you. We look forward to a wonderful year!

Sincerely,

Jeanie Wiggins
Elementary School Principal

Important Phone Numbers

THE DISTRICT'S MAIN SWITCHBOARD:	387-7551
PRINCIPAL: Jeanie Wiggins	387-2815
SECRETARY to the PRINCIPAL: Darla Sielaff	387-2815
INFORMATIONAL AIDE: Tracey Jimenez	387-2815
SCHOOL NURSE: Bethany Ladd	387-2819
SCHOOL PSYCHOLOGIST: Karen White	Ext. 2457
SOCIAL WORKER: Lisa Matijas	Ext. 2419
COUNSELOR: Geordie Geller	Ext. 2505
DEAN OF STUDENTS: Mike Naylor	Ext. 2129
TRANSPORTATION SUPERVISOR: David Ink 5493	Ext.
SUPERINTENDENT OF SCHOOLS: Kimberly Bell	Ext. 4421
FOOD SERVICE SPECIALIST: Rose Hanson	Ext. 4453

Visiting Our Schools

The main entrance to our school is on the east side of the building facing the high school. When visiting, please use this entrance and sign in at the office. Before you leave, please do not forget to sign out.

Pick-up/Drop-Off Procedures

Drop Off in the Morning

- From 7:20 – 7:45am please drop off your student at the Main Entrance. Your student will go to the cafeteria and be supervised until 7:45 when they are released to go to class. **The school day starts promptly at 8:00 am.**

- For the first two weeks, Pre-Kindergarten and Kindergarten students may be escorted to their room by their parent/guardian while they get used to the new routine. After September 19 Pre-K and Kindergarten students will be escorted to their rooms by a staff member. All other children will say goodbye to their parents prior to leaving the main office.
- After the 1st and 2nd week of school, all first grade through fourth-grade students may be dropped off at the Main Entrance. As your student reaches the main office, please say goodbye and they will head to their classrooms.

Pick Up During the School Day

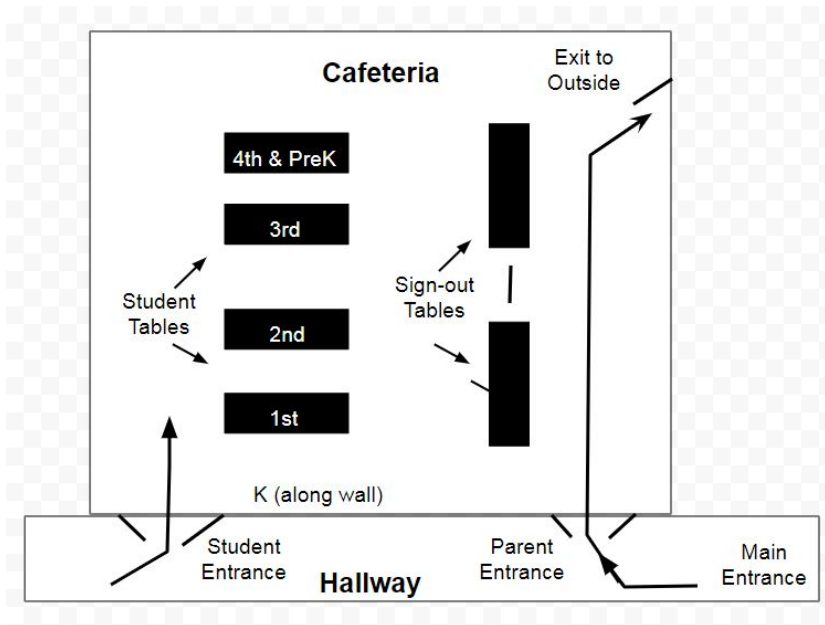
- All students must be picked up from the Main Office during the day (7:45 – 2:45). Please come in the Main Entrance and we will call down for your student.
- Please send a note with your child in the morning if you need to pick him/her up early.

Volunteering During the School Day

- If you have arranged with your student's teacher to visit/volunteer/come for a party/have a conference, etc. please sign in at the Main Office and you are welcome to head to the classroom.

Pick Up at the End of the School Day

- Enter through the Main Entrance and head to the cafeteria after 2:40.
- After dismissal, your child will come to a table in the cafeteria with a staff member at an area designated by grade level.
- You will sign your child out with that staff member.
- Please be prepared to show ID. If you send a person from your approved pick up list, please make sure they have their ID and send a note to the Main Office (email is acceptable), so we can communicate the change in pick up to the staff.
- Please exit through the side door in the cafeteria that leads to the parking lot (unless you have a stroller/wheelchair – in that case, feel free to use the ramp) (Please see the diagram below.)



Changes in End of Day Pickup

- If there are changes to your regular pick up plan, you may send a note with your child in the morning indicating a change. If you forget to send a note, you may call the Main Office (**Please, no calls after 12:00 PM.**) Please speak directly to office personnel regarding changes as e-mail or voicemail may not be reviewed until after dismissal.

Emergency Closing

In the event of a school closing, delay, or cancellation notification will come through our automated phone system. If you subscribe to “Anonymous Call Rejection”, we may not be able to reach you through our telephone system. Please provide a phone number where you can be reached in case of an emergency. You can also access emergency closing information on our website: www.tburgschools.org If school is closed for the day, we will try to have the announcements on the radio and television by 6:30 AM. Check local radio and TV stations for the latest closing updates.

Transportation

As a result of the Transportation Study conducted in 2016, we have made some minor changes with our bus routes that may have an impact on your child/children. Please review the information below regarding the bus run.

We have eliminated ‘As Needed’ stops. Alternate stops will be limited to daycare providers or regularly scheduled stops only.

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or his/her designee.

The District will provide transportation as follows:

- a) Students in Grades PK through 4 - one half (1/2) mile or more from school.
- b) Students in Grades 5 through 12 - one (1) mile or more from school.

The distance that a student may be required to walk from his home to his assigned bus stop will be no more than one-tenth (1/10) of a mile on a road which the bus travels, and two-tenths (2/10) of a mile on other roads. Children admitted to the District under Section 3203 of the Education Law will be provided transportation under the same conditions as other resident children of the School System.

Daily transportation of students shall be limited to a round trip daily from the original pickup/discharge point near the home to school and back to the original point. Exceptions may be made in the case of a child with an injury upon receipt of a written request by the parent/guardian, or in exceptional cases involving Trumansburg Central School District residents to be decided at the discretion of the Superintendent. Except as required by law, students shall not be transported to and from points outside the school district.

The criteria to be considered for exceptions will include, but not be limited to:

- a) Available space on the bus.
- b) No change in normal bus routing.
- c) Hardship of student and parent.

This policy will be reviewed annually. If you have any questions regarding bus procedure please call the Transportation Department, or visit our website at: www.tburghschools.org.

Trumansburg Staff

Pre-Kindergarten

Mrs. Ashley Richtmyer	Room 13
Mrs. Tina Pritchard	Room 16
Ms. Molly Weiler	Room 15

Kindergarten

Mrs. Torey Compton	Room A (102)
Miss Jessica Masciale	Room B (101)
Mrs. Jennifer Weinstein	Room C (103)
Mrs. Katelyn Probert	Room D (104)
Mrs. Jody Latini	Room 2

Grade 1

Mrs. Kelly Stilwell	Room 5
Mrs. Marianne Wright	Room 6
Mr. Adam Bauchner	Room 7
Mrs. Susan Peters/ Mrs. Nicki Hubbell	Room 8

Grade 2

Mrs. Liz Durling/ Ms. Karen Moshier	Room 9
Mrs. Jennifer Nixon	Room 10
Mr. Mark Baxendell	Room 11
Mrs. Jodi Simoneau	Room 12

Grade 3

Mrs. Lindsey Kastenhuber/ Ms. Megan DeCarlo	Room 37
Miss Kaitlyn Olsen	Room 38
Ms. Stacy Tilton	Room 39
Miss Hannah Haskell	Room 40
Mrs. Torrie Willard	Room 42

Grade 4

Mrs. Huldah Ilgen/Mrs. Carrie Wood	Room 41
Mr. Christopher Miller	Room 43
Mrs. Colleen Civiletto	Room 44
Ms. Susan Thomas	Room 46

Grades K, 1, & 2

Miss Bridgette Duncan	Room 4
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Grades 2, 3, 4

Mr. Dale Linskens	Room 35
-------------------	---------

Grades 3 and 4

Mrs. Karen Randle	Room 14
-------------------	---------

Math Intervention

Mrs. Beth Crosier	Room 23F
-------------------	----------

Reading/Writing Intervention

Mrs. Beth Koeng / Mrs. Wendy Blaylock	Room 23A
Mrs. Leslie Raymond / Ms. Tania Heptig	Room 23D

Speech

Mrs. Maria Scott Room 2
Mrs. Jennifer Leroux Room 2

Occupational Therapist

Mrs. Sarah Bower (TST BOCES) Room 1

Physical Therapist

Mrs. Amy Haefner (Franciska Racker Center) Room 1

Art

Mrs. Sara Apker Room 19B

Computer Lab

Ms. Dawn McDonald (TA) Room 26

Library

Ms. Liz Corbett
Mrs. Christine Landon (TA) Room 27

Music

Mrs. Amy West Room 28

Physical Education

Mr. Eric Murphy Room 22F
Mr. Julian Munoz Room 22C

Counseling Team

Mrs. Karen White, School Psychologist Room 29D
Ms. Lisa Matijas, Social Worker Room 29C
Mr. Geordie Geller, Counselor Room 31D

Dean of Students

Mr. Mike Naylor Room 29B

School Nurse

Mrs. Bethany Ladd Room 18

Secretary to the Principal

Mrs. Darla Sielaff Main Office

Informational Aide

Mrs. Tracey Jimenez Main Office

Custodial Staff

Mrs. Sharon Hubble
Miss Sue Kousa
Miss Cheyenne Coney

Food Service Staff

Mrs. Sandra Burns
Mrs. Claudia Gregg
Mrs. Lori Achilles

Health Services

Bethany Ladd is our school nurse. She can be reached at 387-2819.

Please provide the school with the following:

1. Health physical examination results (required for all new students)
2. Immunization information
3. Results of vision and hearing checks
4. Information on any health-related concerns of your child from your healthcare provider.
5. Written authorization from physician and parent or guardian for details of any medication (both prescription and non-prescription) to be given to your child during school. Medications cannot be transported to school by the student.
6. Notification of allergies!

Forms for any of the above may be obtained from the school nurse.

In addition, the following checks will be made by your school health staff during the school year:

- | | |
|----------------------------|--|
| 1. Visual acuity test..... | K – 3rd |
| 2. Hearing test..... | K, 1 st and 3 rd |
| 3. Color Vision | 1 st |
| 4. Near Vision | 2 nd |

Attendance

The New York State Education Law mandates that children enrolled in the school system **must regularly attend scheduled classes**. Students who attend school on a regular basis are more successful than

students who miss school. Each and every day is an important one. All students should arrive in the classroom at 7:45. **Our school day begins promptly at 8:00 am.**

If your child is absent from school, please:

- 1. Notify the school nurse** (387-2819) so that we can be aware of your child's health and the overall health situation in the building. If the nurse is not notified, you will be contacted to verify the absence.
- 2. Send in a written note on the day that your child returns** to school that includes: the date or dates of absence/tardiness, cause of absence, type of illness (if absence is due to illness), parent or guardian's signature. This written excuse is required by law.

If the school does not receive a written excuse, the absence or tardiness is recorded unexcused/illegal.

Some examples of legal and illegal excuses are listed below:

Legal Excused Absences:

Illness, doctor's appointment, funeral, impassable road conditions, religious observance, etc.

Illegal/Unexcused Absences:

Family vacation, overslept, missed bus, non-school related activities, etc.

Food Service

School Lunch

The school lunch program in the cafeteria is kept to a minimal cost set by the Board of Education each summer. Free and reduced price lunches are available to those families who meet income guidelines. The school events calendar is on the menu that is provided each month. Menus are printed each Friday. Everyone is encouraged to fill out a free/reduced meal application. These are available in the office.

Food Service Student Charging Policy

Students will be allowed to occasionally charge meals that qualify for reimbursement under the National School Breakfast/Lunch Programs. No charges will be allowed for snacks. Students are expected to repay their charges promptly. When students reach over -\$10.00 on their account, a letter will go home in the mail. In addition, when the student's account reaches - \$15.00, a letter will go home informing the parents there will be no further charging until the bill is paid. If a third letter is mailed, a student will no longer be able to charge. They will be provided Peanut Butter and Jelly Sandwich or Turkey Sandwich, or Bagel with Cream Cheese. On May 30th, all charging will stop in buildings to close accounts and collect all money. Accounts that are left unpaid at the end of the school year will carry over to the upcoming school year.

Breakfast

Breakfast is available in the cafeteria each morning from 7:45 to 8:10 am. Pre-K – 2 children report to their classroom for attendance when they first arrive at school, and 3rd and 4th grade students go directly to breakfast. **Students return to their classrooms in time for the start of school with their breakfast.** Payment options are the same as for lunch.

Breakfast.....	\$ 1.60
Lunch.....	\$ 2.65
Milk	\$ 0.60

Lunch From Home/Snack Time

Students bringing lunch from home may purchase milk, etc. from the cafeteria. We encourage nutritious choices. All students have an opportunity to eat snack in their classrooms on a daily basis. Please check with your child’s teacher to find out about the classroom and grade level snack policy.

PreK-4 Curricula

The Trumansburg Elementary School includes grades Pre-kindergarten through fourth grade. There is an emphasis on language arts (reading, writing, spelling, oral and written English language) and mathematics. All other curricular subjects required by the State Education Department are taught - including music, art, physical education, science, health education (including substance abuse and personal privacy), social studies (including United States history, New York history, civics, world communities, and geography). We also provide instruction in fire safety, traffic safety, patriotism and citizenship.

Our teachers use a variety of resources and specific curricula to educate your children following the New York State Common Core Standards.

- Expeditionary Learning Modules
- Core Knowledge Learning Modules
- Math Modules from EngageNY
- Lucy Calkins Reading/Writing
- FOSS Science
- Learning Without Tears
- Project Lead the Way
- Mystery Science
- Social Studies textbook series
- Second Steps Character Education Program

Testing

The Elementary School has a regular schedule of tests to give us the data necessary to track growth in our students. These tests include:

New York State Testing Program

The New York State tests act as benchmarks in a student's career. In third and fourth grades, students will take the English Language Arts Test and the Mathematics Test in the spring. The New York State Science Assessment is also given in the late spring of fourth grade to assess the level of science instruction that our students have achieved. These tests reflect the high standards set for elementary students.

We assess growth in mathematics and reading each year, both through classroom performance and by utilizing a variety of assessments throughout the year. We conduct three sets of benchmark assessments each year to determine if appropriate growth is being made. If the grade level team is concerned about the growth of an individual student, they will monitor the student's progress more closely and implement interventions to help him/her be more successful.

RTI (Response to Intervention)

The RTI process is generally defined as a three-tier model of school supports that uses research-based academic and/or behavior interventions. This process involves regular formative and summative assessments that determine whether a student is making sufficient progress towards grade level goals. If according to the data that is collected, a student is not making sufficient growth then interventions are put into place to help that student be more successful. This data is reviewed often and used to change instruction to meet the needs of students.

Reporting to Parents

Important information is sent home regularly. Be sure to check backpacks daily for letters and notes from school. There are three formal marking periods this year. Report cards will be sent home in December, March, and June. Special area report cards will be sent throughout the year.

Parent Conferences

Faculty and Staff are available for parent conferences by appointment. Please call ahead to schedule a parent conference. Parents are encouraged to contact their child's teachers, school counselor, or principal if they have any questions and/or concerns. School personnel may also request conferences as needed. Our formal parent/teacher conferences are in the fall.

2019 Parent/Teacher Conference Dates:

November 25, 2019 Full Day Conferences

November 26, 2019 Full Day Conferences

Report Card Dates

November 22, 2019

April 3, 2020

June 23, 2020

Specials

Art

The Art Program in the elementary school provides a wide range of activities and media for children, grades K - 4 (PreK). The art teacher meets weekly with each class to explore drawing, painting, collage, clay, wood, scrap sculpture, paper mache, etc. Art history, music, appreciation of aesthetics, and many other strands are interwoven into the classes. The joy of creating, the joy of experimenting, and of achieving are encouraged at all times. Some art units are integrated with classroom studies.

Computer Instruction

Computer instruction is provided once a week for grades K-4 in our multi-station computer lab.

Kindergarten students start later in the fall, allowing them to settle into school routines. In addition to their scheduled computer class, teachers can also sign up to use the lab for special projects. At every grade level, in both the computer lab and in the classroom, numerous software packages and internet resources are utilized to further reinforce skills spanning all subject areas.

- The goal for **kindergarten** and **first grade** students is to gain basic computer/ mousing skills that are tied to fun activities that reinforce the skills they are learning in their classrooms.
- **Second grade** students receive systematic keyboarding instruction as part of the language arts program.
- **Third and fourth graders** then build on those skills and move on to mastering the basics of word processing, encouraging creative ways to publish their writing pieces.

Library

The Elementary School library serves both students and staff with an ever-expanding selection of print and digital resources. In addition to our 17,000 volume collection of books and an array of magazines, we offer audio books, online subscription resources, video and audio recording equipment, and a 20-machine computer lab. The library is open daily from 7:45-3:00 for use by individuals and small groups for book return and selection, research, leisure reading, and internet access. Classes are scheduled on a weekly basis for an information literacy lesson and book checkout. Teachers may also schedule time to collaborate with the teacher-librarian on curriculum-based projects.

Students may check out the following number of books for one week period:

Kindergarten and Grade 1:	1 book
Grades 2 through 4:	2 books

These books may be returned and new ones checked out at any time during the week. In addition, books may be renewed as necessary. This flexible policy allows students constant access to fresh and interesting reading material. Although we make every effort to match appropriate books with each child's needs and interests, the books each child chooses are ultimately his/her own decision. We greatly appreciate your assistance in helping your children keep their books in a safe, clean place, and return them to the library by the date indicated on the date card in the book pocket. It is your child's responsibility to return the books that he/she has borrowed so that other students may also enjoy them.

If a child does not return a library book after an extended period of time, we will assume it is lost and you may be asked to pay its replacement cost.

One of the greatest pleasures and academic advantages you can share with your children is reading and enjoying books. If there is any way in which the library staff can help by answering your questions or providing information, please let us know. The library website (including our library catalog and some subscription resources) can be found at <http://www.tburg.k12.ny.us/ES/Library/>.

Music

The music program provides a spiral curriculum for students in grades K-4 that introduces the children to the concepts of music through singing, playing, movement, listening, and composition.

Enjoyment of and participation in music is encouraged through varied activities. Students are encouraged to explore and ask questions while learning how to read, write, and create music. Many units are integrated with classroom studies and curricula.

Third and Fourth graders have the opportunity to participate in chorus and/or a school musical. Recorders are part of the fourth grade curriculum. This encourages the students to use their music reading/writing skills and also helps to prepare them for fifth grade where they will be able to choose a band instrument to play.

Physical Education

Kindergarten through second grade students will experience a movement education curriculum. The aim of movement education is to teach children the language of movement. Ideas such as levels, speed, personal and general space, transfer of weight, directions and planes as well as body parts and body surfaces, are all included in this type of curriculum. The children utilize this type of "language" in class in a variety of ways including manipulative activities, rhythmic activities, and basic locomotor activities such as running, jumping, skipping, hopping, galloping etc. Games and game like activities are utilized to reinforce these concepts. The second grade curriculum is also designed to be a synthesis of movement

language and more advanced team concepts. Therefore, in addition to movement lessons, the children begin working on more team oriented activities. Cooperative games are used to create a positive attitude toward competition in a low risk environment. The children meet four times each week for thirty minutes each session.

Third and fourth grade students will utilize the language of the movement education and basic game skills taught in kindergarten, first and second grade to build into more advanced skill levels at the team level. By introducing students to team sports in a low competition and low risk environment, it will foster a lifelong positive attitude toward competition, and a sense of fair play.

Trumansburg After School Program (TASP)

The After School Program is designed to meet the needs of working families. The program offers a variety of supervised activities including indoor and outdoor games and sports, cooking, crafts, tutoring, quiet study, and special projects from 2:45-5:45 PM. A snack will be provided every day. Fees are based on a sliding scale. For more information, please call director Lisa Collins at 387-4841.

Parent-Teacher Organization (PTO)

A very active PTO meets in the Elementary School. Their goals include: fostering good relationships between parents, teachers, and school; enhancing communication between parents and school; and providing a vehicle for the community at large to contribute to the school in the areas of education, safety, health and recreation. PTO has provided classroom games, costumes for plays, and many fine programs for parents and children. Each year the PTO will work with the school to help the students achieve a better education. We hope that you will join in the meetings. PTO is a good forum for parent/school communication, and we have a lot of fun together! Please check out the PTO website <http://tburgelementarypto.blogspot.com/>.

Shared Decision Making Committee (SDM)

The SDM committee is a group made of parents, staff, and the principal who work together to enhance the education of all students in our school. They discuss and support initiatives in our school and strive to help all children succeed. Please look for the link for our SDM Committee on the PTO website. This link will include meeting minutes, announcements, and requests for help.

2019-2020 SDM Members:

Christie Landon
Sara Apker
Jeanie Wiggins

Huldah Ilgen
Megan Williams
Megan DeCarlo

Sara Ekman

Lost and Found

Please label ALL your child's clothing. A lost and found is located in the hallway outside the cafeteria.

School Code of Conduct-Reflecting Board Policy

School must be a safe and respectful environment. Staff, students, parents/guardians, and visitors must all treat each other with respect and civility. Elementary students are, of course, learning socially as well as academically. We support that growth in age-appropriate ways in both the curricula of the school and in the ways we work with and play with students. What works for a fourth grader may not be appropriate for a kindergartner. We hope good behavior will be internalized and automatic, but we know from experience that rules and consequences are necessary. New York State Law does require, for the safety of all, that schools have in place rules and procedures for enforcing them.

Each teacher reviews the school conduct code. Students, teachers and parents developed this original code. Adaptations have been made as state laws changed. In the classroom, teachers develop the class's own version of the rules with students, so that students develop an understanding of their role in the community of school. The emphasis is on teaching appropriate behavior for responsible and respectful interaction.

The following is a series of consequences for children who repeatedly violate the rules. We hope that little will be needed beyond reminders and minor consequences. It is important that we are clear with our expectations.

Most behavior concerns are handled directly by the teachers, who first remind or reteach a child of expected behavior. Repeated misbehavior or a serious infraction may result in lunch or recess restriction. Teachers, the principal, and aides/monitors will work with children to resolve conflict and develop responsibility for behavior and choices. When lunch or recess restriction is provided, the student eats in a separate location with an adult and may lose lunch or recess for that day, if the behavior warrants this restriction for the safety of all students. The supervising adult will help the child work through the problem, or may help with schoolwork if that is appropriate. Staff will communicate with parents to them informed and part of the behavior education process. The primary philosophy at Trumansburg Elementary School is not to keep kids in from recess for academic reasons, only for behaviors that do not follow the Trumansburg Elementary School Constitution.

Persistent serious difficulties at school or on the bus or dangerous disruptive behavior may result in removal from class, referral to the principal and a call home. A serious incident of hurting/threatening or refusal to obey staff may result in immediate suspension. Parents may be called to pick up the student before dismissal. Appropriate staff will meet with the student to allow him or her an opportunity to discuss the problem and begin to work toward a solution. An opportunity for a parent meeting will be provided.

Summary of Discipline Procedures

- Minor difficulties: reminders, teacher or aide/monitor works with students.
- Continued difficulties: assistance from counseling team, teacher, and principal.
- Repeated infractions or single serious incident: lunch or recess restriction (if warranted)
- Continued difficulties: Parents notified. Continued discussion with student of situation, future consequences. Students may lose bus privileges, field trip privileges, special event privileges if safety is a concern.
- Serious infraction; endangering student or others: Parents notified, discussion with student, possible in-school suspension.
- Violent, threatening behavior or persistent refusal to cooperate with staff: May result in removal from the classroom and or parent notification. Students will have an opportunity to discuss the situation with the principal, teacher, and/or student service staff. Opportunity for parent conference. Student may be placed in in-school suspension or may be suspended out-of school immediately or for future day(s). Parent may be called to pick up student.
- Rules apply to all school activities and to all school property, including school busses, field trips, etc.
- *Education and the development of responsible behavior is the goal, and that is what we see and experience with the majority of our students. We, as school staff, will work with students and parents/guardians, in age-appropriate ways for the child, toward that goal.*

*** NOTE: In accordance with the Gun-Free School Act of 1994, the punishment for any student who is determined to have brought a firearm (as defined by Section 921 of Title 18, U.S. Code) to school shall be suspended for not less than one year. The Superintendent may modify on a case-by-case basis.

Community Counts

Community Counts @Tburg is a system of Positive Behavior Interventions and Supports (PBIS).

What is Positive Behavior Interventions and Supports?

School-wide PBIS is a broad range of systemic and individualized strategies for achieving important social and learning outcomes while proactively addressing behavior education with all students.

Major components of School-wide PBIS and Community Counts @Tburg:

- Common approach to discipline
- Positively stated expectations for all students
- Procedures for teaching these expectations to students
- A continuum of procedures for encouraging demonstration and maintenance of these expectations
- A continuum of procedures for discouraging rule-violating behavior
- Procedures for monitoring and evaluating the effectiveness of the discipline system on a regular basis

Guiding Principles

Academic achievement and behavioral competence are the result of school personnel and families working together to provide a continuum of support for all learners. A continuum of academic and behavior supports includes;

- a. School-wide interventions for all learners (Universal)
- b. Specialized interventions for learners who are at-risk for academic failure due to behavior challenges (Targeted)
- c. Individualized interventions for students with intense/chronic behavior challenges (Intensive)

Using the principles of positive behavior support we've developed our school constitution outlining a common set of school community values for students and staff.

Our School Constitution (The ABCD's)

Accept Self and Others

Be Safe

Care for our Community

Do Your Best

Student Bill of Rights and Responsibilities

1. All students have the right to a safe and happy school environment for optimal learning.
2. Cooperate with school staff
3. Treat others as you would like to be treated
4. Use respectful language and behavior
5. Use encouraging language and actions to build positive relationships with peers
6. Limit cell phone and mobile device use to after school hours
7. Leave valued toys, equipment and electronics at home
8. Trading, buying, and selling personal belongings is prohibited

	A Accept Self and Others	B Be Safe	C Care for your Community	D Do Your Best
Bathroom	·Give others privacy	·Keep the water in the sink while washing your hands	· Clean up after yourself	· Go directly back to class
Hallways	· Smile and wave at others quietly	·Walk · Keep your body to yourself	· Use level 0, ½ or 1 voice	·Walk quickly and quietly past others who are working
Cafeteria	·Greet others around you ·Eat only your food	·Ask permission to go to the bathroom ·Line up safely	·Clean your space · Level 1 voice ·Stay in your space	·Use your best manners
Playground	·Take turns ·Include others ·Speak kindly to others	· Use equipment properly ·Stay in approved areas · Keep your body to yourself	· Listen to and follow instructions · Line up quickly when you hear the whistle	·Be a good problem solver
Bus	·Keep your body to yourself	· Stay seated · Level 1 voice	· Carry off what you carry on	·Follow bus rules
Auditorium	· Eyes and ears on the performance	· Sit back in your seat	· Use a level 0 voice · Stay in your own space	·Eyes and ears on the performance

2019-2020 Board of Education

President - Scott Sherwood

Vice President - Diane Lynn

Trustees - Jim Mielty, Randy Vanderzee, Rebecca Baines, Jane Gallager, Jhoanna Haynes

District Clerk – Tina Lincoln

School Calendar 2019-2020

August 28	Superintendent Conference Day
August 29	Elementary Drop In 1:30-3:30pm
September 18-19	Individual School Photos – True Life Photography
September 26	Elementary School Open House 5:00-7:00pm
October 14	NO SCHOOL - Columbus Day
October 22	NO SCHOOL - Superintendent Conference Day
October 24	Photo Retake Day – True Life Photography
November 11	NO SCHOOL - Veterans Day Observance
November 25	NO SCHOOL- Grade PK-4, Parent/Teacher Conference Day
November 26	NO SCHOOL - PK-4 Parent/Teacher Conference Day
November 27-29	NO SCHOOL - Thanksgiving Break
Dec. 23-Jan. 3	NO SCHOOL - Holiday Break
January 20	NO SCHOOL - MLK Jr. Day
January 28	NO SCHOOL - Superintendent Conference Day
February 17-21	NO SCHOOL - February Break
March 24-31	3 rd and 4 th Grade NYS ELA Test
April 6-10	NO SCHOOL- April Break
April 20-27	3 rd and 4 th Grade NYS Math Tests
May 18-29	4 th Grade NYS Science Performance Test
May 25	NO SCHOOL - Memorial Day Observance
June 1	4 th Grade NYS Science Written Test
June 23	Last Day of School

(Calendar subject to change. Please check school letters, menus, and website regularly.)